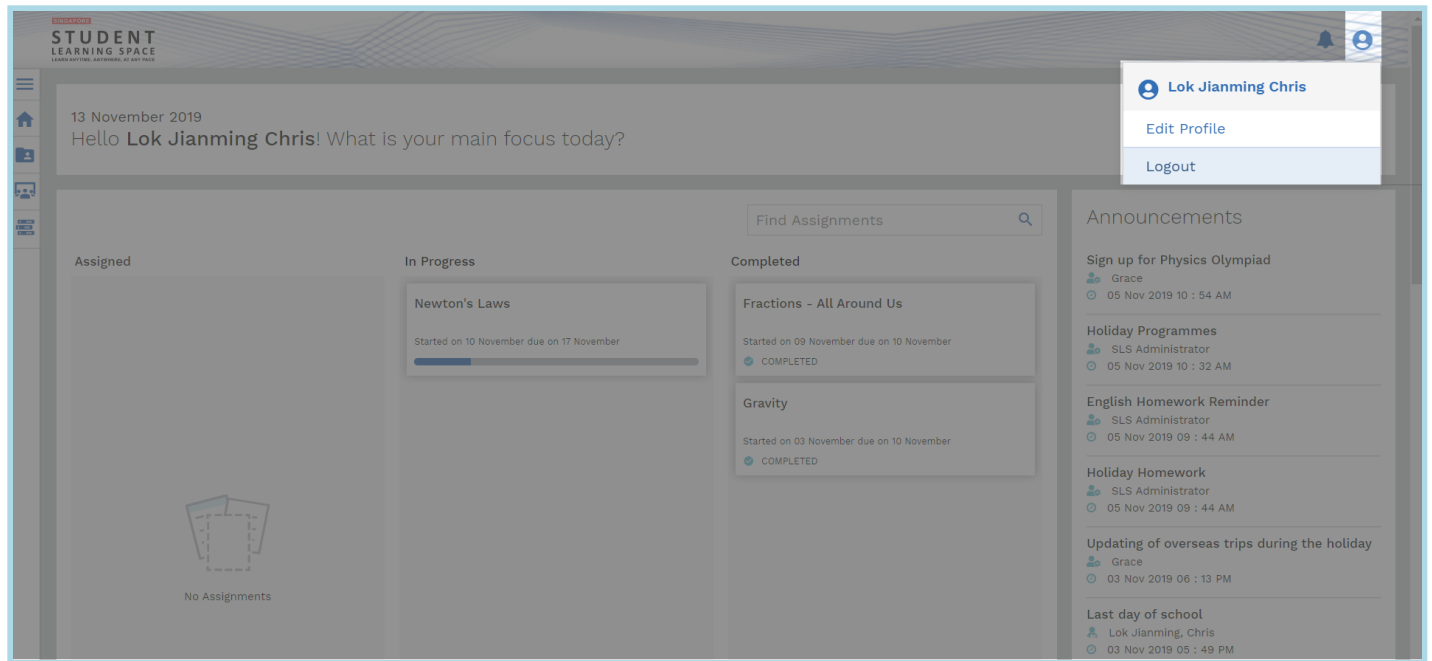


# Set Password Reset Email Address


Home (../../index.html) / Student Features (../../student-features.html) / Set Password Reset Email Address

You should set a password reset email address in your profile. This will allow you to reset your password through a password reset link if you forget it.

To set your password reset email address:



The screenshot shows the SLS dashboard for user Lok Jianming Chris. The top right corner features a user profile dropdown menu with the following options: 'Lok Jianming Chris', 'Edit Profile', and 'Logout'. The dashboard content includes a date '13 November 2019', a greeting 'Hello Lok Jianming Chris! What is your main focus today?', and a 'Find Assignments' search bar. The main area is divided into three columns: 'Assigned' (with 'No Assignments'), 'In Progress' (with 'Newton's Laws' due on 17 November), and 'Completed' (with 'Fractions - All Around Us' and 'Gravity' both completed). The right sidebar contains 'Announcements' such as 'Sign up for Physics Olympiad', 'Holiday Programmes', 'English Homework Reminder', 'Holiday Homework', 'Updating of overseas trips during the holiday', and 'Last day of school'.

1. On the top right corner of any SLS page, click on the button  followed by selecting **Edit Profile**.

Edit Profile

Password Security Questions **Email Address**

Set an email address for password-related matters.

Email Address

leonard\_cooper@email.com

SAVE

Email Address

A verification code will be sent to the email address provided. You may also check your spam/junk mail.

You might also like to take the opportunity to update your answers to the [Security Questions](#)

2. On the **Edit Profile** page, click the **Email Address** tab.
3. In the "Email Address" field, enter your email address.
4. Click **Save**.
5. An email with a verification code will be sent to your email address.

Edit Profile

Password Security Questions

Set an email address

Email Address

moe00117t@mail

Please check your email for the verification code.  
You may also check your spam/junk mail.  
If you do not receive the verification code via email in the next 2 minutes, please click 'Resend Verification Code'.

Verification Code

Verification Code

CANCEL SUBMIT

RESEND VERIFICATION CODE

Email Address

A verification code will be sent to the email address provided. You may also check your spam/junk mail.

You might also like to take the opportunity to update your answers to the [Security Questions](#)

6. Enter the verification code into the pop up box.

SINGAPORE  
STUDENT  
LEARNING SPACE  
LEARN ANYTIME, ANYWHERE, AT ANY PLACE

You have verified your email address.

Edit Profile

Password Security Questions **Email Address**

7. Once verification is successful, a message will appear at the header. The verified email address will also be displayed in the "Email Address" field in subsequent log-ins.

**Note:** You must verify the email address before you can use it to reset your password.

While it is not a must to enter an email address, as this is the easiest and fastest method to reset your SLS password should you forget what it is.

A notification will appear to remind you each time you log in if an email has not be entered and verified.

