



# GREENRIDGE PRIMARY SCHOOL

11 Jelapang Road, Singapore 677744

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14 November 2018

## End of Year Notification Letter for Parents

Dear Parents,

As we come to the end of the academic year and my 6th year in Greenridge Primary School, I am thankful for the support you have shown in your child's holistic education journey with us and the trust you have placed in the school.

As announced earlier, this will be my last year as the Principal of the school. Mdm Ong Fei Min, the current Principal of Jurongville Secondary School, has been appointed as the school's new Principal. MOE has appointed me to serve in Cedar Primary School, a merger of the current MacPherson Primary and Cedar Primary. The appointments will take effect on 15 December 2018. It has been my pleasure and honour to serve alongside the dedicated teachers and staff in Greenridge Primary School these 6 years.

Just as you have been so gracious and generous in your support of the school under my leadership, I trust that you will continue to do so when Mdm Ong takes over. I am confident that she will be able to take the school to greater heights.

Lastly, I encourage you to continue to engage your child in learning beyond the school in the coming holidays through the following activities:

- Read widely and for enjoyment because reading is a key skill for lifelong learning.
- Interact with knowledgeable others such as yourself (parents/ guardians) and other adults in the family and among friends. Every good role model that your child interacts with, helps him/ her to grow in knowledge and character.
- Volunteer in community and environmental values-in-action activities because if we can serve, we should.
- Exercise for good health and enjoyment because engaging in sports builds our physical and mental strength.
- Reflect on experiences and feelings through art and music making or appreciation. Art and music allows us to express our experiences and emotions in creative ways.

On behalf of the school, I wish all of you a meaningful and restful school vacation and many wonderful years ahead.

Yours sincerely,

Mr Chua Choon Hock (Chris)

Principal

### Important Dates

#### **19 Nov**

P1 Orientation  
for 2019 Primary  
1 Cohort

#### **22 Nov**

Release of PSLE  
2018 Results  
(Tentative)

#### **3<sup>rd</sup>/4<sup>th</sup> week of Dec**

Release of S1  
Posting Results

#### **17 Nov 2018 to 31 Dec 2018**

Term 4 School  
Holidays

#### **2 to 4 Jan 2019**

P1 Buddy  
Programme

#### **2 to 4 Jan & 7 to 11 Jan 2019**

P3 –P6 CCA  
Recruitment

#### **3 and 4 Jan 2019**

P4 Personal  
Leadership  
Workshop

#### **3 and 4 Jan 2019**

P5 Team  
Leadership  
Workshop

## Administrative Matters

### ❖ 2019 School Hours

The following table shows the school hours in 2019.

Levels / Days	School Hours		Reporting Time
	Mondays	Tuesdays to Fridays	Mondays to Fridays
P1 to P6	7.45am – 2.45pm	7.45am – 1.15pm	7.30am

### ❖ Arrival and Dismissal Arrangement

We seek parents' cooperation in ensuring that your children report punctually by 7.30am for the Flag-raising and Pledge-taking ceremony. For the safety of the students, children are not allowed to leave school once they are within the school compound.

#### Arrival

During students' arrival in the morning, Gates 1A, 1C\*, 3 and 7 will be manned by the school staff and/or security guards. As part of the school's efforts to enhance safety and security, parents are strongly advised not to enter the school except during wet weather. Please refer to the school's website for the gate locations.

\*Gate 1C will be closed during wet weather. The sheltered Gate 2, on the left of gate 1C will be opened instead.

#### Morning Assembly Arrangement

Days	Fair Weather		Wet Weather	
Mon & Tue	P5 & P6	School Hall	P1 & P2	Canteen
	P1 to P4	Parade Square	P3 & P4	School Hall
Wed to Fri	P1 to P4	School Hall	P1 to P4	School Hall
	P5 & P6	Parade Square	P5 & P6	Canteen

#### Dismissal

An additional gate, Gate 1B, will be opened to accommodate the larger number of students leaving the school during dismissal.

Parents of Primary 1 (2019) students are to pick up their children from the Parents' Waiting Area at the school foyer. Primary 1 classes will be brought there to be dismissed. No parents will be allowed into the school premises beyond the designated Parents' Waiting Area.

Primary 2, 3, 4, 5 and 6 (2019) students will go to the various gates after they are dismissed by their teacher near the canteen area on the ground floor. Kindly inform your child which gate to meet you or your child's caregiver.

Students with siblings in other levels are to meet in the Quiet Zone before going to the designated gates.

Students taking the school bus will also gather at the Quiet Zone and wait to be picked up.

**3 and 4 Jan 2019**

P6 Motivational Programme

**4 Jan 2019**

P2 – P6 ICT Champions Training

**7 Jan 2019**

Temperature Taking Exercise

❖ Recess and Lunch

We believe in developing our students to be independent. During their recess, parents will not be allowed into the school canteen to buy food for their children. Parents are also advised not to pass any food to their children or ask them to come out to the Parents' Waiting Area / Foyer during their recess. Students are to consume their food in the canteen.

Recesses will be staggered for the different levels. Classes will be assigned a fixed recess period which will be reflected in the class time-table. However, recess timings may be adjusted when there are celebrations in school or during examination periods due to the duration of different papers.

Recess	Levels	Time
First	P1 and P4	9.15am – 9.45am
Second	P2 and P5	9.45am – 10.15am
Third	P3 and P6	10.15am – 10.45am

❖ Lunch Breaks on Monday

To ensure student well-being and that they have lunches at a reasonable time, there will be lunch breaks on Mondays. Lunch breaks will be staggered for the different levels.

Lunch (Monday)	Levels	Time
First	P1 and P4	12.15pm – 12.45pm
Second	P2 and P5	12.45pm – 1.15pm
Third	P3 and P6	1.15pm – 1.45 pm

❖ Snack Breaks in Schools (Tuesdays to Fridays)

In line with MOE's recommendation, there will be an additional snack break to ensure that children are allowed to eat regularly. This additional snack break will take place during curriculum time between 11.45am to 12.15pm. Lessons will go on as usual and students will be given about 5 to 10 minutes to consume the snack during the designated timing. Parents may pack dry finger food such as buns or biscuits.

❖ Pre-Assembly Silent Reading

Students are to bring an English Language storybook on Mondays, Tuesdays and Wednesdays for silent reading. For Thursdays and Fridays, students are required to have a Mother Tongue Language storybook. The school library is well-stocked with new and interesting books and students are strongly encouraged to borrow these books from the school library or public libraries.

❖ PE Attire

Please ensure that your child is dressed in proper PE attire on days when he/she has PE lessons and morning exercises. Students are allowed to remain in their PE attire throughout the day.

#### ❖ Edusave Awards for P1 to P6 Students

Edusave Awards are given by the government annually to Singaporean students to enhance educational opportunities and motivate students to excel in schools in academic and non-academic domains. The three broad categories of Edusave Awards are:

##### a) Excellence in Character and Values

- Edusave Character Award

##### b) Excellence in Non-Academic Achievements

- Edusave Awards for Achievement, Good Leadership & Service (EAGLES)

##### c) Excellence in Academic Achievements

- Edusave Scholarship
- Edusave Merit Bursary
- Edusave Good Progress Award

Please refer to the attached letter for detail.

### **Students' Programme**

#### ❖ P1 Buddy Programme

From 2 to 4 January 2019, the Primary 4 students will be involved in the 'P1 Buddy Programme' to enable the new cohort of Primary 1 students to be accustomed to their new surroundings. The programme will be conducted during curriculum time.

#### ❖ P3 SwimSafer Programme

In line with MOE's focus on Holistic Education, the PE Department will be organizing a swimming programme for all Primary 3 students. This programme is an excellent opportunity for your child to build water confidence and acquire basic/advanced proficiency. The programme will start in Term 1. More details of the programme will be informed at a later date.

#### ❖ CCA for P3 to P6

As CCA allows students to develop their talents and provides opportunities for social integration with all races, all Primary 3 to 6 students are strongly encouraged to take up a CCA to balance his/her academic life.

CCA recruitment will be conducted for P4 to P6 students with NO CCA from Tuesday, 2 Jan 2019 to Friday, 11 Jan 2019. Booths will be set up during recess for your child to submit his/her CCA Option Form on the above dates. More details will be given to the students on the first day of school.

CCA Recruitment for P3 will be held during Week 2 and 3. More details will be given at a later date.

#### ❖ P4 and P5 Student Leadership Workshops

The P4 and P5 students will be participating in student leadership workshops on the 3rd and 4th January 2019 during curriculum time. With a focus on Personal Leadership (P4) and Team Leadership (P5), these customized workshops seek to help students understand themselves better, appreciate the power of teamwork and discover ways of utilising their individual strengths fully.

#### ❖ P6 Motivational Programme

The P6 students will be attending motivational workshops on the 3rd and 4th January 2019 during curriculum time. The workshops form as part of the P6 Motivational Programme which comprises a series of talks and booster sessions that will be carried out throughout the year to inculcate our P6 students with a resilient attitude and resourceful growth mindset in preparation for changes in school, life and future 21st century challenges.

#### ❖ Peer Support and Relationships (PSR)

The school is enhancing its existing peer support systems to promote a more supportive peer culture in school. Selected P3 and P5 students who possess the aptitude and attitude of a Student Peer Supporter (SPS) may be offered and equipped with peer-helping skills, strategies and resources to look out for their peers in distress and make timely referrals to their teachers. We seek the support of parents should your child be given the opportunity to serve as a SPS in 2019.

#### ❖ P2 – P6 ICT Champions Training

The P2 - P6 students will attend an ICT Champions training on the 4th January during curriculum time which focuses on cyberwellness. This training seeks to help the ICT Champs understand their roles and responsibilities as cyberwellness ambassadors in championing cyberwellness values in their classes. They are also equipped with the technical skills to assist teachers with the ICT/AV matters in their classes.

### **Students' Safety**

#### ❖ Road Safety

We would like to seek the cooperation of parents who walk their children to school, to always use the designated pedestrian crossings. As part of our road safety briefing to all students, we have reminded our students to be safe when crossing roads. We seek parents' support in helping the school to be positive role models to the children and reinforce the importance of road safety.

For the safety of our students and road users in the community, parents who drive are advised to park at the nearby HDB carparks at Block 505A or Block 507-508 before proceeding to pick up or drop off their children at the school gates in the morning or at dismissal. Parents should not be stopping along Jelapang Road or outside the school gate as this causes serious safety issues and creates traffic congestions.

#### ❖ Procedures When Entering the School

For security reasons, the school does not encourage anyone to come into the school premises unnecessarily. The school gates will remain closed during school hours. All visitors are required to produce their identification cards (e.g. NRIC, driver's license etc.) at the security guard post.

The security officers will issue an official school pass to visitors once they have stated a valid reason for their visit. These passes are to be returned upon leaving the school.

❖ Temperature-Taking Exercise

The school will continue the current practice of conducting a temperature-taking exercise at the beginning of 1st and 3rd term to maintain its preparedness as well as educate our students to take personal responsibility for their own health and practice social responsibility. For 2019, the exercise will be on Monday, 7 January. We seek your assistance in ensuring that your child brings his/her personal Oral Digital Thermometer (ODT) on the two days mentioned above. For Primary 1 and 2 students, their ODTs will be kept with the Form Teachers.

If your child's thermometer is faulty or require a battery replacement, please purchase a new ODT or get the battery replaced by Friday, 4 January 2019. Thermometers and batteries are available at the school bookshop at the following prices (inclusive of GST):

Oral Digital Thermometer: \$5.20  
Battery: \$0.80

Partnership with Parents

❖ Parenting Talk (for P1 parents only)

Our school will be organising a parenting talk for the P1 parents. An SMS will be sent to parents to register for the talk. As there are limited places, registration will be on 'first-come-first-served' basis.

Activity	Day and Date
<p>P1 Transition Talk</p> <p>The transition from K2 to P1 can be a stressful period for both students and parents, as they need to thread with many uncertainty during the early stages.</p> <p>In this talk, the speaker will discuss:</p> <ul style="list-style-type: none"><li>• what are your child's main needs in the first year,</li><li>• communicating with them about issues such as making friends, money management, meeting expectations, bullying, cyber wellness and self-management,</li><li>• suggested principles &amp; values to teach them that will put them on the path of success, and</li><li>• setting the disciplinary foundation in the initial years</li></ul>	<p>2 Jan 2019, Wednesday, 10.00 am to 12.00 pm</p>

**Photography or Videography during School Events and Activities**

*Please be informed that when you or your child attend any school event or activity, your photographs or video images may be captured. We may use and publish such photographs and/ or video recordings in our school publications, website, banners and other official school communication channels.*

## EDUSAVE AWARDS FOR PRIMARY SCHOOLS

Dear Parent/Guardian,

Edusave Awards are given by the government annually to Singaporean pupils to enhance educational opportunities and motivate pupils to excel in schools in academic and non-academic domains. The three broad categories of Edusave Awards are:

- a) Excellence in Character and Values
  - Edusave Character Award
  
- b) Excellence in Non-Academic Achievements
  - Edusave Awards for Achievement, Good Leadership & Service (EAGLES)
  
- c) Excellence in Academic Achievements
  - Edusave Scholarship
  - Edusave Merit Bursary
  - Edusave Good Progress Award

Type of Award	For Whom?	How Much?	How is it given?
Edusave Character Award	Students who have demonstrated exemplary character and outstanding personal qualities through their behaviour and actions. This is given to up to 2% of Singaporean students in each school.	Primary 1 to 3 - \$200 Primary 4 to 6 - \$350	Awardees will be notified by post in late November.
EAGLES	Students who have demonstrated leadership qualities, service to community and schools, excellence in non-academic activities, and good conduct. This is given to up to 10% of Singaporean students in each school.	Primary 4 to 6 - \$250	Awardees will be notified by post in late November.
Edusave Scholarship	Students within top 10% of their school's level and course in terms of academic performance, and have demonstrated good conduct.	Primary 5 to 6 - \$350	Awardees will be notified by post in late November.
Edusave Merit Bursary	Students who are within top 25% of their school's level and course in terms of academic performance, have demonstrated good conduct and whose monthly household income does not exceed \$6,900 (or per capita income does not exceed \$1,725).	Primary 1 to 3 - \$200 Primary 4 to 6 - \$250	<ul style="list-style-type: none"> <li>• Students who are eligible to apply for the bursary will receive an application form by post in late November.</li> <li>• If your monthly household income does not exceed \$6,900 (or per capita income does not exceed \$1,725), you can complete the application form and submit the form to the community centre/club nearest to your house, by early December.</li> <li>• Successful applicants will be notified by post in January/February.</li> </ul>
Edusave Good Progress Award	Students who are within top 10% of their school's level and course in terms of improvement in academic, and have demonstrated good conduct.	Primary 2 to 3 - \$100 Primary 4 to 6 - \$150	Awardees will be notified by post in late November.

We wish your child every success in his/her academic and non-academic pursuits.